



Cataloging & Processing

Solutions you can trust.

Brodart's cataloging and processing services allow you to design a solution that compliments your workflow. Start by selecting the service that works best for your library!

Cataloging Services

Regardless of the cataloging service level you choose, be assured you will receive high quality bibliographic records for your material.

Starter – a classic material-in-hand cataloging service that delivers full-level bibliographic records and item/holdings records which meet industry standards.

Flex – a distinctive material-in-hand cataloging service which utilizes a “business rules engine” to programmatically alter Brodart's standard cataloging records in order to accommodate local practices for bibliographic and item/holding records.

Compleat – the most comprehensive cataloging service with a team of cataloging professionals assigned to perform all customization with material-in-hand following your detailed specifications for cataloging and classification.

Physical Processing

To complete your service package, combine any of the following processing options with the cataloging service that works best for your library.

Choosing a Service Level

Your sales representative is available to provide assistance in selecting the appropriate cataloging and processing options.



Cataloging Standards

	STARTER	FLEX	COMPLEAT
Full MARC Record observing industry standards outlined below	X	X	X
Resource Description and Access (RDA) for original cataloging and when copy cataloging records established as RDA	X	X	X
Anglo-American Cataloging Rules, 2nd edition revised (AACR2r) when copy cataloging records established as AACR2r	X	X	X
Library of Congress Rule Interpretations (LCRI)	X	X	X
Library of Congress – Program for Cooperative Cataloging Policy Statement (LC-PCC PSs)	X	X	X
Authority control adhering to Library of Congress rules	X	X	X
Dewey Decimal Classification, 23rd edition	X	X	X
Library of Congress Classification	X	X	X

Subject Heading Standards

	STARTER	FLEX	COMPLEAT
Library of Congress Subject Headings, Adult	X	X	X
Library of Congress Subject Headings, Annotated Children's	X	X	X
Sears Subject Headings	X	X	X
Guidelines on Subject Access to Individual Works of Fiction, Drama, Etc. (GSAFD), 2nd edition	X	X	X
Bilindex Subject Headings	X	X	X
BISAC Subject Headings, as available	X	X	X

Cataloging Resources

	STARTER	FLEX	COMPLEAT
Library of Congress	X	X	X
OCLC			X
Customer records			X
Brodart	X	X	

Cataloging Methodology

	STARTER	FLEX	COMPLEAT
Book-in-hand cataloging according to industry standards	X	X	X
Automated customization to accommodate local practices		X	
Book-in-hand customization to accommodate local practices			X
Item/Holdings data built programmatically	X	X	
Item/Holdings record updated directly in the ILS			X

Enriched Content

	STARTER	FLEX	COMPLEAT
Use of customer-supplied call numbers	X	X	X
Rules-based modification of bibliographic and item/holdings records		X	X
OCLC Control Number included when available		X	X
Reading program content included in records: Accelerated Reader, Lexile, and Reading Counts		X	X
Diacritic output options for MARC record: UTF-8 and MARC-8	X	X	X
Addition of juvenile subdivisions for Library of Congress subject headings		X	X

Customization

	STARTER	FLEX	COMPLEAT
Local call number mapping options	X	X	X
Basic configuration of item/holdings data	X	X	X
Extensive configuration of item/holdings data, including customer and ILS defined values		X	X
Customer control of audience, classification, and genre assignment via collection codes submitted with orders		X	X
Brodart can assign library collection codes		X	X

Record Delivery

	STARTER	FLEX	COMPLEAT
On-order records available at time of order	X	X	X
100% cataloging for every title received		X	X
Full cataloging records delivered via batch file for library staff to load	X	X	X
Cataloging performed live in the customers ILS database			X
Holdings updated in OCLC	X	X	X



Physical Processing

Brodart offers a comprehensive list of physical processing options as outlined below:

Spine Labels

Brodart's spine labels support content up to eight characters across for eight rows.

Genre and Classification Labels

An extensive listing of genre and classification labels is available for selection.

Barcode Labels

Choose from several label styles and let Brodart apply and link your barcodes.

Branch/Property Labels and Stamping

Apply custom name and address information to a specified location.

Title/Pocket Labels

A label containing bibliographic details can be affixed to a designated location.

Pocket and Date Due Slip

Imprinted or plain pockets, of various styles, can be affixed to your material with or without a date due slip.

RFID and Theft Detection

Protect your material with a broad range of security options.

Jacketing/Label Protectors

Jackets and label protectors can be used to protect your material from wear-and-tear.

Reinforcement Services

Paperback laminate reinforcement and paperback transformation to a hardcover binding increases the durability of your material.